

EC Meeting - 07/97 - Barcelona

Proposal of Guidelines for the allocation of General Support Funds

At its Glasgow meeting in 07-94 (item 7/94/3 in the minutes) – see also the EURO Bulletin Vol. 3.4 Winter '94 – the Council of EURO decided that:

“up to 5 000 CHF is available to response to bids from organs of EURO or organisers of EURO sponsored events for support for actions in a EURO context not covered by other instruments. Special consideration is given to the need of students. Competitive bids may be made during each 6 period month”.

In view of the success of this instrument – the budget for 1997 did not allow to respond favourably to all bids – it is time to formalise the guidelines for the attribution of these funds.

Proposal of Guidelines for the allocation of General Support Funds

ver 1.0 - May 1997

Motivation

The purpose of the “General Support funds” is to support any activity related to EURO that cannot be covered by other instruments of EURO.

Priority will always be given to:

- bids that give special consideration to the need of students (*e.g.* organiser of an event related to EURO willing to subsidise the participation of students),
- bids that give special consideration to the need of organisers of OR events in Central and Eastern Europe,
- bids that emanate from a member society of EURO or organisers of EURO sponsored events or organisers of events sponsored by a member society of EURO.

The bids are kept informal. They should however always contain a description of the project and a budget. They should mention the support that has been obtained or solicited from other sources.

Although bids emanating from individuals (*e.g.* students willing to attend a Conference closely related to EURO) are, in principle, acceptable they will be given a very low priority. They are approved only in exceptional cases.

Organisers of events receiving General Support funds from EURO are required:

- to publicise the support of EURO in the documents of the Conference,
- to produce a report on the use of the funds no later than 3 months after the event,
- to accompany their report, whenever possible, by all possible receipts.

Each year the Secretary of EURO reports to the Council on the use of these funds.

Procedure

Bids for "EURO General Support funds" are examined twice a year on a competitive basis. They should be sent to the Secretary of EURO.

The deadlines for submission of bids in year x are usually as follows:

- 30 November x-1, for the first semester of year x,
- 30 April 30 x, for the second semester of year x.

These deadlines are widely announced well in advance (e-mail of EURO, EURO Bulletin, EURO WWW pages).

The Secretary of EURO is responsible for the allocation of the funds. S/he communicates his/her decisions no later than 1 month after the deadline. S/he keeps the EC of EURO informed of his/her decisions. S/he reports each year to the Council.

Denis Bouyssou

May 1997

Guidelines for the allocation of General Support Funds

[ver 1.1 - July 1997 - Approved and revised following Barcelona]

Motivation

The purpose of the “General Support funds” is to support any activity related to EURO that cannot be covered by other instruments of EURO.

Priority will always be given to:

- bids that give special consideration to the need of students (*e.g.* organiser of an event related to EURO willing to subsidise the participation of students),
- bids that give special consideration to the need of organisers of OR events in Central and Eastern Europe,
- bids that emanate from a member society of EURO or organisers of EURO sponsored events or organisers of events sponsored by a member society of EURO.

The bids are kept informal. They should however always contain a description of the project and a budget. They should mention the support that has been obtained or solicited from other sources.

Although bids emanating from individuals (*e.g.* students willing to attend a Conference closely related to EURO) are, in principle, acceptable they will be given a very low priority. They are approved only in exceptional cases.

Organisers of events receiving General Support funds from EURO are required:

- to publicise the support of EURO in the documents of the Conference,
- to produce a report on the use of the funds no later than 3 months after the event,
- to accompany their report by all original receipts.

Each year the Secretary of EURO reports to the Council on the use of these funds.

Procedure

Bids for “EURO General Support funds” are examined twice a year on a competitive basis. They should be sent to the Secretary of EURO.

The deadlines for submission of bids in year x are usually as follows:

- 30 November x-1, for the first semester of year x or later,
- 30 April 30 x, for the second semester of year x or later.

These deadlines are widely announced well in advance (e-mail, EURO Bulletin, EURO WWW pages).

The Secretary of EURO is responsible for the allocation of the funds. S/he communicates his/her decisions no later than 1 month after the deadline. S/he keeps the EC of EURO informed of his/her decisions. S/he reports each year to the Council.

Denis Bouyssou

July 1997